



Junior Procurement & Sourcing Specialist

Why we need you

Procurement is a crucial and strategic department at AXA. We are building a stronger company for the future by carefully monitoring costs and making the right, sustainable choices together with our suppliers and partners. What's your role? Follow up procurement projects in IT, Transformation or Professional Services from a to z: you negotiate with business line stakeholders and suppliers, ensure their specific requirements are met, and negotiate in such a way that all parties are happy to sign the contract and enter a sustainable business relationship. You are always committed to reducing costs and risks, and you have an eye for innovative ideas. You will work in a multidisciplinary team which is supervised by your category manager.

Your job in detail

- You select suppliers for smaller projects. Under the supervision of your category manager, you will also be responsible for larger projects: you analyse and identify needs and start the procurement process, evaluate and select suppliers, etc. When the negotiations are finished, you outline all the arrangements in a contract.
- Together with your category manager and the business stakeholders, you determine the roadmap for the best procurement strategies.
- You build a close relationship with business stakeholders in a formal and informal way. You meet with them, listen to their vision and strategy, and anticipate their needs.
- You support, motivate and evaluate AXA suppliers. You oversee their contracts and the execution, and you anticipate business trends and changes in the market.
- You share best practices and experiences with your team.

Your profile in detail

- You have a higher education degree. Initial work experience is an asset but not strictly required. You will be coached intensively on the job. Ambition to grow and become a committed purchaser is however essential.
- “Dare with respect” is your motto. You are a natural-born negotiator: you communicate constructively and convincingly with stakeholders and suppliers, and as such you can influence their decisions.
- You have an analytical mindset and understand the financial world.
- You think out-of-the-box and dare suggest original solutions and proposals.
- Your flexibility and ability to adapt quickly make you the ideal business partner and colleague.

What we offer

- We believe in the New Way of Working. As soon as you have proven yourself at AXA, you will be given the opportunity to work partly from home. None of your colleagues have their own desk so you will always work among other colleagues. In addition, our state of the art new headquarter centrally located in Brussels and our office in Antwerp are easily accessible by public transport.

Apply? www.AXA.be